

Town of Lyme  
Select Board Meeting  
Minutes for July 25<sup>th</sup> 2013  
Approved: August 1, 2013

The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard A. Vidal (member), Susan J. MacKenzie(member), Chief O'Keefe (Police Chief) and Dina Cutting (Administrative Assistant).

1. The meeting was called to order at 8:00AM by Chair Smith.
2. The minutes of the July 18<sup>th</sup> 2013 meeting were approved by a motion from Vidal seconded by Smith and voted unanimously in favor with minor change noted.
3. The minutes of the July 17<sup>th</sup> 2013 meeting were approved by a motion from MacKenzie seconded by Smith and voted unanimously in favor with minor change noted.
4. Matters arising:
  - Police cruiser- Smith will discuss with Brotman (budget committee) to make sure all information is communicated. Cutting will check with insurance concerning employees driving this vehicle for Town work only.
  - Parts for highway vehicles- MacKenzie noted the highway crew needed to purchase a filter that was \$60.00 for one of the trucks. The Selectboard felt it may be financial beneficial to shop around on line for parts and order so they are on hand. Cutting will discuss this with Stearns
  - Compactor tripped the breaker Sunday morning. Things were checked and a leak in the hydraulic hose was noted. It is past due for regular maintenance, Cutting called Whitcher and they will be doing a service on the compactor.
5. Town Clerk Dog warrant for 2013 was noted- 35 residents have not licensed there dogs as of July 25<sup>th</sup>, 2013. After August 12<sup>th</sup>, 2013 they will be charged with a civil forfeiture fine and processing fee.
6. Committees & Commissions:
  - Class V Roads Committee- Mimi Weinstein will be appointed to this committee to fill Matt Stevens seat. Baker Hill Road project will not begin until September. The River road "to do" list was discussed. Cutting will make sure Stearns receives this list.
  - Recreation Commission- The ball field is coming along. Still fighting a bit with the weather. Loam is next and needs to be sifted first so needs to be dry. The Recreation Commission will work with Derby Mountain on timing so a fence can be put up ASAP once the loam in down. Chief O'Keefe suggested locking the gate to the parking lot as soon as the loam work starts. This is the final stage of dirt work before seeding and it would be a huge set back if damage was done to the field after this stage. It was the sense of the Selectboard to support this and Chief O'Keefe and Cutting will work out the details.
  - Planning Board: Master Plan parts 1 & 2 public hearing is Thursday July 26<sup>th</sup>, 2013. Make sure reminders go out on the list serve.
  - The limb on the apple tree at the bottom of Pinnacle has been trimmed. Thank you
  - An accident on Goose Pond Road and the dangers of pulling out of Mascoma Bank parking lot were discussed. These items will be referred to the Highway Safety Committees next meeting.
7. Personal Floatation Devices (PFD): The Selectboard discussed a letter from Maia Rutman, MD concerning the use of PFD's at Chase Beach. Followed was a lengthy discussion concerning regulations, the purpose of a true PFD and safety around the use of PFD's. The Selectboard and beach supervisors want to be able to make an informed decision and are concerned about the safety of the children at Chase beach. Cutting will check with the Redcross and the Town's insurance company. The important definition of "what is a PFD" was discussed. These are not swimming aids, toys or

floats. The Selectboard felt before a decision was made they would like to further investigate this issue.

8. Erin Robinson and Emily Winslow were hired as lifeguards for coverage at Chase beach.
9. Chief O'Keefe reported an offer to purchase the old police cruiser had come through at \$9,400.00. After a brief discussion concerning the amount of the offer and the pros and cons of keeping this vehicle for town use.
  - o Vidal moved to accept the offer of \$9,400.00 for the police cruiser. Seconded by MacKenzie. Voted unanimously in favor.
10. At 9:16AM Smith moved to enter non-public session in accordance with RSA 91-A: 3II (c). Seconded by Vidal. Voted unanimously by roll call vote. Present to the session was Smith, Vidal, MacKenzie, and Cutting. Smith reviewed a matter which if discussed in public may affect the reputation of any person. Smith moved to deny the request for interest and fee forgiveness associated with unpaid property taxes. Seconded by Vidal. Voted unanimously in favor.
11. At 9:34AM Vidal moved to enter public session. Seconded by MacKenzie. Voted unanimously in favor.
12. Reviewed list of ongoing business: Various items were taken off this list. They were either completed or being worked on by department heads. The Selectboard reviewed the process the Energy Committees has been using for itemized "to fix" issues. The insulation problem at the Highway garage was discussed. The committee should come up with a list of what needs to be addressed concerning the moisture and insulation problem. This list should go to the Selectboards office. From there it will go to various contractors for advice and pricing. It is important that the same information is given out to each company in order to receive consistent and comparable reviews of what needs to be done and how much it may cost. It was the sense of the Selectboard to move ahead with this model. All bids, estimates, official requests must come from the Selectboards office.
13. MacKenzie will try and track down Peterson (EMD) concerning the generator at the Highway Garage.
14. The Selectboard all took Highway crew job descriptions to review. Before evaluations can be completed there must be firm job descriptions in place.
15. At 10:10AM Vidal moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting